

# COALITION HOMELESS

*Educate Advocate Coordinate*

## **Louisville Metro Continuum of Care Attendance Policy**

The Louisville Metro Continuum of Care community values the input and participation of a wide range of community volunteers, agencies, civic organizations, business partners and government officials. The CoC community also believes that in order to insure the most informed and objective decisions regarding homeless issues and funding it is necessary that voting members of the CoC make every effort to attend the community meetings. Therefore the following policy has been adopted.

- Each voting entity will designate a delegate and alternate for the purpose of voting.
- The delegate or alternate must attend 10 of the 12 yearly meetings.
- In case of emergency, a third person representing the agency can be sent as a note taker to a meeting but this person does not have the right to cast a ballot unless this person is approved by the Continuum of Care coordinator in advance of the meeting.
- There will be some meetings that require mandatory attendance of the delegate or alternate.
  - During discussion of the community's gaps analysis
  - The presentation meeting/s
  - The meeting where voting for projects going to Washington takes place
- Delegates and alternates will be notified of mandatory meetings by the Coalition staff.
- Voting entities that fail to have a delegate, alternate or, in case of an emergency, a third person to act as a note taker at 10 of the 12 yearly meetings and/or fails to have the same representing the entity at the mandatory meetings will not be able to cast a ballot regarding projects to be submitted to Washington as part of Louisville Metro's Continuum of Care application.

I have read the above and understand and agree to abide by the Louisville Metro CoC attendance policy.

\_\_\_\_\_  
Agency Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agency Delegate

\_\_\_\_\_  
Date

Agency Name: \_\_\_\_\_