



Data Quality for Louisville HMIS

Coalition expects Louisville providers to maintain accurate HMIS data at all times. Our data quality checks are done 4 times a year and coincide with the PIT dates set by HUD. The PIT dates fall on last Wednesday during the first month of each quarter.

Reporting

Coalition requires providers to submit one DQ report for each HMIS program. There are 3 different DQ reports available, one for each type of data entry. These reports are due 5 business days after each PIT date.

Data entry type	Use this Data quality report	How to submit the report
Entry/exit dates	Table 7 from ART 625	Attach first page of ART 625 to the manual PIT count form, mail to Coalition as requested
Shelterpoint (daily data entry)	Tab A from ART 215B	Email to Coalition when requested
Services only (monthly data entry)	Tab A from ART 214B	Email to Coalition when requested

Minimum data standards

There are two parts to the data standards: data quality and data accuracy.

Minimum data quality = grade A (no missing data)

Minimum data accuracy = HMIS client count and household match the report PIT count exactly.

The table below shows what reports Coalition will use to check client counts:

Data entry type in HMIS	Reports we use to check the Client count
Entry/exit dates	tables 7 and 9 from the ART 625 report
Shelterpoint (daily data entry)	number of Units in use from the Daily Unit report
Services only	total Clients served, from the Client Served report

Grading

ART reports 215B and 214B reports will calculate the data quality grade. For the 625 report, Coalition will calculate the grade from table 7, using the following criteria:

ART 625 data quality (shown in Table 7 of the report; in columns marked “Don’t know or Refused” and “Missing data”)	Report grade
<ul style="list-style-type: none">• No missing data AND• No DNK/Refused for the following questions: Veteran status, Disabling condition, Residence prior to entry, Housing status at entry	A
<ul style="list-style-type: none">• No missing data AND• No DNK/Refused for the following questions: Veteran status, Disabling condition, Residence prior to entry, Housing status at entry AND• 1 to 5 data elements with DNK/ Refused answers	B
<ul style="list-style-type: none">• No missing data AND• No DNK/Refused for the following questions: Veteran status, Disabling condition, Residence prior to entry, Housing status at entry AND• 6 or more data elements with DNK/ Refused answers	C
<ul style="list-style-type: none">• Any missing data OR• Any DNK/Refused answers to questions about Veteran status, Disabling condition, Residence prior to entry, Housing status at entry	F

Summary

Coalition will email the summary of the data quality to agency executive directors, 14 days after each PIT date.

Coalition will also create a Data Report card for each homeless program, twice a year. The Report card will include data on HMIS quality and quantity. Coalition will publish the Report card on our website and will provide them at CoC meetings.

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